

Job application pack



Building an inclusive society

Job Application Pack

Thank you for your interest in our current job vacancy within Autism NI. The following document will provide you with further information about the role and working for our organisation. We look forward to receiving your application.



Our Organisation

Autism NI is Northern Ireland's main autism charity, supporting 35,000 autistic people and their families across Northern Ireland. The organisation formed in 1990 to promote positive collaboration between parents, professionals and autistic people, to address the need for appropriate services.

Our vision is an inclusive society where autistic people can achieve their full potential.

Our main office is located in Belfast, and we provide services and support across the whole of Northern Ireland.

Autism NI is an award-winning charity and provide services and support based on the needs of the autism community across NI. We are delighted to be the winner of the UK Employer of the Year at The Investors in People Awards 2021. This achievement demonstrates our commitment to staff investment and our commitment to our staff team.



Core Values

We make an impact

We deliver innovation and excellence by nurturing a culture of learning, providing an evidence-based, and person-centred approach in everything we do.

We work together

We work alongside autistic people and their families, and build partnerships that will champion better understanding, accessibility, and services for our autism community.

We are changemakers

We are brave and relentless in striving for a more informed and inclusive society where autistic people can reach their full potential.

Our Services

Family Support

Autism NI has 24 local support groups across NI which involve over 2,000 families. The Support Group Network connects us to local communities and provides families with long term peer support, both practical and emotional. Our Family Support Helpline Service receives over 7,500 Helpline calls annually, providing a listening ear, practical information and resources, advocacy and signposting.

Training

We provide education and training courses to 2,500 people per year, supporting individuals to increase their knowledge, skills and confidence relating to autism. We are an accredited training organisation and certified by the CPD Certification Service.

Early Intervention

The organisation facilitates post diagnostic support and early intervention programmes to 1,600 families annually. Our KEYHOLE Early Intervention Programme is externally researched and internationally recognised as a high quality holistic early intervention programme specifically for autistic people and their families.

Campaigning

We raise awareness and understanding of autism throughout a range of events and activities. We lobby the NI Executive for more high-quality services for the autistic community across NI. This includes our recent work supporting the Autism (Amendment) Bill to pass in the NI Executive (in March 2022).

What we offer you

Autism NI is committed to providing a positive and professional working environment for our whole staff team. Our Investors in People Accreditation and recognition as UK Employer of the Year 2021 demonstrates our dedication to our employees.

As an employee, you will benefit from:

- A competitive salary
- 25 days of Annual Leave (rising to 30 days with service) plus 10 Statutory days.
- Travel Mileage for all organisational journeys
- Pension Scheme
- Laptop/computer and mobile phone provision (and other equipment as necessary)
- Comprehensive and individualised induction programme
- Full staff training to enable to you build confidence in your role
- Regular supervision, team meetings and annual staff development plans
- Being part of a committed and diverse team.

Autism NI is an Equal Opportunities Employer and is committed to having a diverse and inclusive workforce for staff and volunteers. We actively encourage applications from a diverse background.

If you consider yourself to have a disability that is relevant to the position that you are applying or require any further support throughout the recruitment process, please contact Autism NI. This will help us to ensure we process your application fairly, make any specific adjustments or adaptations throughout recruitment, interview and induction to the post (if appointed).