

# AutismNI

Northern Ireland's Autism Charity



## Job Application Pack



[WWW.AUTISMN.I.ORG](http://WWW.AUTISMN.I.ORG)

Autism NI is a company limited by guarantee (Company Number NI 952188).  
Registered with The Charity Commission for Northern Ireland 100120120.



## Job Application Pack

### Welcome

Thank you for your interest in our current job vacancy within Autism NI. The following document will provide you with further information about the role and working for our organisation. We look forward to receiving your application.



### Our Organisation

Autism NI is Northern Ireland's main autism charity, supporting the 30,000 people affected by autism. The organisation formed in 1990 to promote positive collaboration between parents, professionals and autistic individuals, to address the need for appropriate services.

Autism NI exists to support autistic individuals and their families and campaigns to raise awareness of Autism within the wider society. Our vision is an equal society in Northern Ireland where barriers for those living with Autism are removed and equality and access to rights and opportunities are protected and enforced.

Our main office is located in Belfast and we provide services and support across the whole of Northern Ireland.

Autism NI are an award-winning charity and provide services and support based on the needs of the autism community across NI. We are delighted to be the winner of the UK Employer of the Year at The Investors in People Awards 2021. This achievement demonstrates our commitment to staff investment and our commitment to our staff team.



## **CORE VALUES**

- reliable (always doing what we say we will)
- excellence (striving for excellence and quality)
- honesty (in all our dealings and maintaining the highest integrity)
- equality (all stakeholders are respected)
- culture of learning (we value learning and feedback for service improvement)
- forward thinking (endurance and innovation in our practice)

### **From these values, we ensure:**

- integrity and respect in reputation
- innovation and excellence in practice
- a positive and passionate organisation
- inspiring leadership
- consistency and endurance in adversity

## **Our Services**

### **Family Support**

Autism NI has 22 local support groups across NI which involve over 2000 families. The Support Group Network connects us to local communities and provides families with long term peer support, both practical and emotional. Our Family Support Helpline Service receives

### **Early Intervention**

The organisation facilitates post diagnostic support and early intervention programmes to 1600 families annually. Our KEYHOLE Early Intervention Programme is externally researched and internationally recognised as a high quality holistic early intervention

over 5500 Helpline calls annually, providing a listening ear, practical information and resources, advocacy and signposting.

programme specifically for autistic individuals and their families.

## Training

We provide education and training courses to 2500 individuals per year, supporting individuals to increase their knowledge, skills and confidence relating to autism. We are an accredited training organisation and certified by the CPD Certification Service.

## Awareness, Advocacy and Lobbying

We raise awareness and understanding of autism throughout a range of events and activities. We lobby the NI Executive for more high-quality services for the autistic community across NI. This includes our recent work supporting the Autism (Amendment) Bill to pass in the NI Executive (in March 2022).

## What we offer you

Autism NI is committed to providing a positive and professional working environment for our whole staff team. Our Investors in People Accreditation and recognition as UK Employer of the Year 2021 demonstrates our dedication to our employees.

As an employee, you will benefit from:

- A competitive salary
- 25 days of Annual Leave (rising to 30 days with service) plus 10 Statutory days.
- Travel mileage for all organisational journeys
- Pension Scheme
- Laptop/computer and mobile phone (any equipment as necessary)
- Comprehensive and individualised induction programme
- Full staff training to enable to you build confidence in your role
- Regular supervision, team meetings and annual staff development plans
- Being part of a committed and diverse team